

Harris Park Metropolitan District Property Use Application Form

Instructions: Complete this form in full and submit it to the HPMD Administrator or Board Secretary/Treasurer at least 30 days prior to your intended use date. Contact information is available on the HPMD website. All requests are subject to Board approval at the next regular or special meeting.

Applicant Information

- Full Name or Organization Name: _____
- Contact Person (if organization): _____
- Mailing Address: _____
- Phone Number: _____
- Email Address: _____
- Relationship to HPMD Property: (e.g., resident, property owner, business)

Property Use Details

Location of HP Property that will be used _____

- Intended Use: (describe purpose, e.g., storage, event, construction access)

- Start Date: _____
- End Date: (maximum 3 consecutive months)

- Number of People Involved: _____
- Equipment or Structures to be Used:

Fee Acknowledgment

- I understand the general use fee is \$150 per month, subject to adjustment based on use nature and duration.
- Payment in full must be received before use begins.
- Total estimated fee: \$_____ (for Board confirmation)

Compliance Agreement

- I agree not to infringe on other property owners' access to HPMD rights-of-way, parks, roads, or open spaces.
- I will restore the property to its original condition after use and comply with all Board terms.
- I acknowledge violations may result in notice, removal, denial of future use, legal action, or liability for costs.

Attachments (if applicable):

- Site plan or diagram
- Proof of insurance
- Other supporting documents

Certification

I certify that the information provided is true and complete. I have read and understand the HPMD Property Use Policy.

Signature: _____ Date: _____

For Board Use Only

- Received Date: _____ Reviewed Date: _____
- Board Decision: Approved Denied Conditionally Approved (terms: _____)
- Resolution #: _____ Effective Dates: _____ to _____
- Board Signature: _____