

Harris Park Metropolitan District Regular Meeting.
July 8, 2023 Agenda
2154 Shelton Drive Bailey, CO 80421 @ 9am.

• If audience members engage in video recordings of the meeting, the members must be behind the kitchen counter. If audience members engage in audio recordings of the meeting, the recorder must be placed on the table in front of them, for other audience members to see.

• Personal conflicts and grievances between community members are to be addressed on personal time and not at Harris Park Board meetings. Sarcasm between community members at board meetings will not be tolerated. Board meetings are for community business only.

AGENDA

- I. Call to Order, Pledge of Allegiance, Moment of Silence, and Declaration of Quorum.
- II. Consider Approval with Changes to the July 8, 2023 Agenda.
- III. Consider Approval with Changes to the June 3, 2023 Meeting Mins.
- IV. Consider Approval with Changes to the June 16, 2023 Meeting Mins.
- V. Consider Approval of paying bills.
- VI. Guests.
- VII. Water and Sanitation.
 - A. Meter Readings.
 - 1. June.
 - a) Hydrant.
 - (1) CC Hydrant: 1438609.7
 - (2) Last month: 1437034.5
 - (3) Usage: 1575.2
 - b) Well.
 - (1) CC Well: 1017213.6
 - (2) Last month: 1017067.9
 - (3) Usage: 145.7
 - c) UV: 289
 - d) Lake 1: 14.2
 - e) Lake 2: 17.5
 - B. Info.
- VIII. Committees.
 - A. Dam Committee.
 - 1. Update on the bid to fix the stilling wall.
 - B. Rec Committee.
 - 1. Huck Finn.
 - 2. Community Picnic July 16th.
- IX. Financial.
 - A. Reports.
 - B. Amending the budget info.
 - C. Beth's reimbursement check.
- X. Legal.
- XI. Old business.
 - A. Hydrant lock.
 - B. Credit Card
 - C. Key holder/hydrant update.
 - D. Volunteer form.
 - E. Code of conduct.
 - F. Reimbursement policy.
- XII. New business.

- A. Sign previous minutes.
 - B. Memo from water attorney.
 - C. Deep clean of the community center.
 - D. Possible work session.
 - E. Grant opportunity.
 - F. Purchasing agent.
 - G. Possible crime coverage for insurance.
 - H. Peace officer for events.
- XIII. Public Comment.
- XIV. Adjournment.

NEXT REGULAR BOARD MEETING WILL BE HELD ON 8/12/23 AT 9:00 A.M.

Harris Park Metropolitan District Community Center, 2154 Shelton Drive, Bailey, Colorado 80421

July 8, 2023 Meeting Mins

XV. Call to Order, Pledge of Allegiance, Moment of Silence, and Declaration of Quorum (902am).

XVI. Attending.

A. Board

Steve	Mercedes	Beth
Chris	Monique (Z)	

B. Community

Danita (z)	Steve E	Daria E	David	Shawn
Brian	Connie	Mauricia	Don	

XVII. Consider Approval with Changes to the July 8, 2023 Agenda.

A. Changes.

1. VIII B rec committee. Change to community activities and not rec committee.

B. Motion to approve the July 8, 2023 Agenda with changes.

1. CM Motion.

2. BB Seconded.

3. Approved.

XVIII. Consider Approval with Changes to the June 3, 2023 Meeting Mins.

A. Changes.

B. Motion to approve the June 3, 2023 Meeting Mins with changes.

1. BB Motion.

2. MS Seconded.

3. Approved.

XIX. Consider Approval with Changes to the June 16, 2023 Meeting Mins.

A. Changes.

B. Motion to approve the June 16, 2023 Meeting Mins with changes.

1. MS Motion.

2. CM Seconded.

3. Approved.

XX. Consider Approval of paying bills.

A. Changes.

1. Adjust for Jimmy Graham. There were two mileage sheets missing. The total should be \$225.37.

2. Beth reimbursement for locks: \$166.38

3. Discussion about getting all reimbursement to Nickie or Cami by the 1st of the month. Anything after the 1st will be paid at the next meeting.

4. Discussion about the work done at the Stable and what the original bid was.

B. Motion to pay the bills (minus reimbursement checks for board members) with the additional check for Jimmy.

1. MS Motion.

2. BB Seconded.

3. Approved.

C. Motion to approve Steve's reimbursement check.

1. MS motion

2. CM seconded.

3. Approved (Steve abstained).

D. Motion to approve Beth's reimbursement checks.

1. MS motion.
 2. SM seconded.
 3. Approved (Beth abstained)..
- E. Motion to approve Mercedes' reimbursement check.
1. SM motion.
 2. BB seconded.
 3. Approved (Mercedes abstained).
- XXI. Guests.
- XXII. Water and Sanitation.
- A. Meter Readings.
1. June.
 - a) Hydrant.
 - (1) CC Hydrant: 1438609.7
 - (2) Last month: 1437034.5
 - (3) Usage: 1575.2
 - b) Well.
 - (1) CC Well: 1017213.6
 - (2) Last month: 1017067.9
 - (3) Usage: 145.7
 - c) UV: 289
 - d) Lake 1: 14.2
 - e) Lake 2: 17.5
- B. Info.
1. Get the water tested this month. Beth has agreed to take the sample to Evergreen.
 2. Get an account set up for payments for the testing.
- XXIII. Committees.
- A. Dam Committee.
1. Update on the bid to fix the stilling wall.
 - a) Drafted a contract.
 - b) Steve M will go down and document what is done daily.
 - c) Ensure their performance bond is sent.
- B. Community activities.
1. Huck Finn.
 - a) Daria got the food.
 - b) Event went great. Everyone worked great together. 35-40 fishing and 125 total attending..
 2. Community Picnic July 16th.
 - a) Held at the new playground. Discussion about setting up the sign for the new park.
- XXIV. Financial.
- A. Reports.
- B. Amending the budget info.
1. Steve reached out to Nickie about amending the budget and the legal process that we need to follow. Nickie replied that a notice has to be posted and then pass a resolution at the posted meeting. We can do the resolution and the new budget at the same time (December meeting).
 2. Mercedes requests that the committees send their numbers in by August to start getting the budget ready. Steve requests that all events be listed out for the budget (Board agrees).
- C. Beth's legal reimbursement check.
1. At the last meeting Steve wanted to do more research about the insurance and Anita's memo. He found that HP has civil liability insurance that covers directors and volunteers for civil liability cases. No insurance company offers crime liability insurance for board or volunteer members.
 2. Steve believes the HP should provide some assistance for people acting as a volunteer or director in order to talk to an attorney if something comes up. He does think this amount should be limited and will need to be discussed with Anita. He believes that there should be a code of conduct and behavior for both board and volunteers that need to be followed in order to qualify for the amount.

3. Steve makes a motion to reimburse Beth for \$2000 if we pursue a code of conduct that will be followed after this.
 - a) SM motion.
 - b) CM seconded.
 - c) Approved. Beth abstained.
4. Steve would like to reach out to Anita and have a code of conduct to discuss at the next meeting.

XXV. Legal.

XXVI. Old business.

A. Hydrant lock.

1. New applications have been sent out to keyholders.
2. The new lock will be set up next month.
3. The new lock will have individual pins, but we need to watch battery life. It does have an activity log. Near the end of the month, we will have a day or two to have people come in and get their pins and make sure they are current on all their dues.
4. Discussion of why we are having a new lock and why we are doing a pin instead of a key now.
 - a) Easier to track.
 - b) Do not have to deal with lost keys now.

B. Credit Card (tabled for next meeting).

C. Volunteer form.

1. Anita sent back her reviewed form.
2. Motion to adopt the new volunteer form sent from Anita.
 - a) MS motion.
 - b) BB seconded.
 - c) Approved.

D. Code of conduct.

1. Discussion about Steve's resolution to put time limits on the amount of time people are given to speak. MOC pointed out that directors always have the power to ask people to yield the floor if needed. Steve's intention was to prevent people from overusing their time to comment. This would allow the meetings to run smoother and MOC speak during the meeting without certain MOC taking over the meeting.
2. Discussion about if the resolution is needed vs the board to keep control of the meeting together.
3. Motion to amend resolution for the code of conduct for time limit resolution to the code of conduct. 2 mins per person per agenda time. 3 mins for citizen comments.
 - a) SM motion.
 - b) Motion failed.

E. Reimbursement policy.

1. Steve thinks it is necessary to have a reimbursement policy. He drafted a possible policy for reimbursements. The policy will be amended to add that the admin must be informed about the purchase before it happens. Mercedes would like to add that receipts must be sent in two weeks prior to the board meeting to be reimbursed that meeting.
2. Steve will send the updated version to the board. Will be forwarded to the community by the admin.
3. Motion to approve the updated reimbursement policy
 - a) SMmotion.
 - b) MS seconded.
 - c) Approved.

F. Living Water

1. They would like a key to allow them to come in and do maintenance. They sent a memo that outlined their duties and what it would cost.
2. Board agrees to provide them a key.

XXVII. New business.

A. Sign previous minutes.

1. Discussion about who needs to sign the mins after each meeting. Is it all the board or just the president? The board agrees that just the president can sign the mins that are approved as long as it follows SDA guidelines..

B. Memo from water attorney.

1. The water attorney was asked if we can make bylaws that would allow more control over people who are mis-using the water.
2. There is still more work to be done in order to get the bylaws where they need to be.
3. Questions.
 - a) Does the Dept. of Health have the authority to overrule previous rulings due to it being of public use (Yes).
 - b) Can a sign for non-potable water be placed (no).
 - c) Charge users per gallon fee for the water even though we get mill levy (District can charge fees and change mill levies)
 - d) Can we change our service plan to take out the water part? (Yes but we must do 2 admissible services to be considered a metro district.)
 - e) Can the district limit usage of water and deny water use for mis-use (Yes)
4. Discussion about amending the service plan and what the cost would be vs open the well up completely by chlorinating and hiring an operator.
5. Discussion about what would need to be done to the septic system and that it would need to be inspected if we open up the hydrant.
6. MOC does not think it is fair that everyone is paying taxes but only a select few have keys for the hydrant. The tank in the CC can be used by members of the community. They think it would make sense to chlorinate the water and not worry about the tank in the CC.
7. MOC is wondering if HP is technically a metro district if only 14 people have keys to the hydrant. That does not supply water to everyone in the district.

C. Deep clean of the community center.

1. Mercedes thinks we should get the CC cleaned.
2. We can ask volunteers to help but may need to hire someone to clean.

D. Possible work session.

1. Possible cleanup for the community on August 19, 2023

E. Grant opportunity.

1. Grants are available through Outdoor Colorado. Fire mitigation could be covered by this grant. The Fire department recommended that we clear up around the helicopter pad. We can work with the mitigation and the fire department.
2. MOC is worried about involving the FD because we did not agree with their emergency plan for sending everyone over there. The park should be preserved as a park.
3. Chris brought up that the area was going to be used for a trail and park area.
4. Discussion about the meeting with the fire chief and the meeting that occurred to discuss HP Emergency plan.
5. Mercedes recommends we have a meeting with the fire chief after the 12th to discuss the best plan for the Emergency Plan.

F. Peace officer for events.

1. Beth spoke with a couple police lieutenants. It would be \$50 an hour for the deputy to be there provided by PC. They would need a 45 day heads up in order to schedule the officer.
2. Steve asked that the rec committee look at events and give a list of what events would need the officer.

G. Audit resolution.

1. We are waiting for Nickie to send it.

XXVIII. Public Comment.

A. Road update.

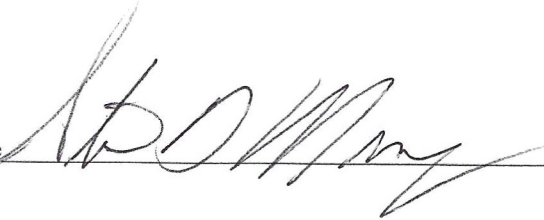
1. Mercedes and Micheal met with the PC road committee and he will look into what is required by PC to uphold the roads. 10 years ago there was an election for an increased mill levy that failed. PC insurance prevents them from working on certain roads.

2. Steve requests that Mercedes sends an email with all the updates of what is happening and what has been done.
3. Another issue is if cars are parked on the roads and make the road too narrow for the county to take care of. The county would have to address the cars.

XXIX. Adjournment (11 am).

- A. CM motion
- B. BB seconded.
- C. Approved.

Signature

A handwritten signature in black ink, appearing to be "A. D. M.", written over a horizontal line.

Date: August 12, 2023