

# RECORD OF PROCEEDINGS

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## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS HELD ON APRIL 9, 2022

### HARRIS PARK METROPOLITAN DISTRICT

A regular meeting of the Board of Directors of the Harris Park Metropolitan District was scheduled in compliance with the laws of the State of Colorado and held on Saturday, April 9, 2022, at 9:00 a.m. at the District's Community Center located at 2154 Shelton Drive, Bailey, Colorado 80421. A searchable notice advising members of the public about the meeting was posted on the District's website and additional notices were posted at locations within the District.

Attendance: The following directors were in attendance:

Elise Martin, Vice-President

Mercedes Sorsuwan, Secretary/Treasurer

Brian Gibson, Director

The following director was absent (*absence excused*):

Jimmy Graham, President

Also present were:

Ted Laves, District Manager and the following residents.

Steve Eddleman

Dora Eddleman

Barbara Furnari

Phi Pham

Tanya Mahnke

Boyd Manz

Betty Rose Powell

JoAnn Humphrey

Louis Werick

Peggy Werick

Deb Watson

Mark Romero

Beth Bratz

Donita Gregory

Chris Martin

Peggy Mason

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1. Call to Order /  
Declaration or Quorum: Director Martin called the meeting to order at 9:05 and noted a quorum. The Board unanimously approved excusing Director Graham.
  
2. Approval of/Additions  
to/Deletions from  
Agenda: After review and discussion, upon the motion of Director Gibson and second of Director Martin, the Board unanimously approved the agenda, as presented.
  
3. Director Matters -  
Conflicts of Interest: Mr. Laves advised the Board that pursuant to Colorado law, certain disclosures by the Board members may be required prior to taking official action at the meeting. The Board then reviewed the agenda for the meeting, following which each Board member confirmed the contents of any written disclosure previously made, stating the fact and summary nature of any matters, as required under Colorado law, to permit official action to be taken at the meeting.
  
4. Public Comment: Public comments were made from time to time during discussions of Agenda items.
  
5. Approval of Meeting  
Minutes for the  
March 12, 2022  
Regular Meeting: After review and discussion, upon the motion of Director Sorsuwan and second of Director Gibson, and unanimous vote the Board unanimously approved the minutes of the March 12, 2022 regular meeting of the Board of Directors, as presented.
  
6. Financial Matters -  
Financial Report/  
Ratification/Payment  
of Claims: Mr. Laves reviewed the March 31, 2022 financial statements, and the claims which were included in the previously distributed Board packet. Mr. Laves recommended transferring \$5,000 from the ColoTrust Water and Sewer Account to the CityWide Water & Sewer operating account to cover operating expenditures and to avoid bank fees for having insufficient balances. Upon the motion of Director Sorsuwan, seconded by Director Gibson, the Board unanimously approved as presented the financials, the payment of claims and the transfer of \$5,000 from ColoTrust to CityWide.
  
7. Cash Receipts: The Board discussed procedures to handle cash receipts. Upon the motion of Director Gibson, seconded by Director Martin, the Board unanimously approved that two people would witness by

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signature all cash receipts and that Director Sorsuwan would deposit cash receipts at the local branch of CityWide Bank.

8. Water and Sanitation      The Board discussed water usage of the Community Center's 150 gallon potable water tank. It was recommended that tank level should be recorded before after community breakfasts and at private events. Director Sorsuwan will take responsibility for ordering water as needed from Bailey Water.
- Pond Water Levels      Mr. Eddleman will read water levels after the meeting and send them to Director Graham.
- Well Testing      Well testing is done every three months with the next testing to occur on May 1<sup>st</sup>.
- Propane Tanks      Mr. Eddleman will check the level in the propane tanks.
9. Recreation Committee      The Easter event was held on the 16<sup>th</sup> and \$100 was spent on eggs
- Items for Sale:      HPMD tee shirts are available for sale from Director Gibson and on the website.
- Fishing:      Mr. Eddleman and Billy (?) will serve as fishing wardens and Director Graham will assist during the week.
- Director Sorsuwan will sell fishing licenses on Saturdays at the Community Center.
- The Board will send out an email blast asking for volunteers. Upon the motion of Director Sorsuwan, seconded by Director Gibson, the Board unanimously approved providing 6 fishing licenses to each volunteer in appreciation for their services..
- Upon motion of Director Gibson, seconded by Director Martin, the Board unanimously approved giving Director Sorsuwan 6 fishing licenses in appreciation for her managing the fishing license program.
- The Board reviewed purchasing fish for stocking. Upon the motion of Director Martin, seconded by Director Gibson, the

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Board unanimously approved purchasing fish from Lily Fisheries with deliveries scheduled for May 23<sup>rd</sup>, June 24<sup>th</sup> and August 29<sup>th</sup>.

Purchasing Walkie-Talkies

Ms. Gregory reported on her investigation of walkie-talkies to use for District activities. Available walkie-talkies are basically line of sight devices and 3 will cost \$92.99 and 6 will cost \$91.13. Upon the motion of Director Martin, seconded by Director Gibson, the Board unanimously authorized spending up to \$200 for 6 walkie talkies to be stored in a locked cupboard at the Community Center.

New Playground

Director Sorsuwan reported that there will be a community work session on May 7<sup>th</sup> to spread mulch and that a grand opening of the new playground will occur on June 4<sup>th</sup>.

Fencing is needed for the playground and Director Sorsuwan will obtain estimates for the approval at the May Board meeting.

There is some grant money remaining that will be used to purchase a picnic table for the playground.

Mr. Laves will obtain an estimate for a safety inspector to verify quarterly that the new playground meets safety standards.

The Board tabled a discussion on Signs and Rules for the new playground.

## 10. Other Matters:

Credit Card

Upon motion of Director Sorsuwan, seconded by Director Gibson, the Board unanimously approved storing the District's credit card in the Community Center lockbox and requiring that the credit card only be used after the Board's prior approval at a District Board meeting.

Sludge

Upon the motion of Director Gibson, seconded by Director Sorsuwan, the Board unanimously approved moving sludge to the rec shop and reimbursing the cost for up to \$70 with a receipt.

District Notices

Mrs. Watson will post District notices at the Horse Corral and two other locations in exchange for free boarding of her horse at the horse corral.

Director Sorsuwan will email blast meeting notices to the residents.

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- Mail** Director Sorsuwan will pick up mail from the mailbox and send relevant items to Mr. Laves. The Board agreed that Mr. Laves can ask vendors to send their mail to his office address in Golden.
- Keys** Several residents expressed a desire to have a key to the Community Center. Upon the motion of Director Sorsuwan, seconded by Director Gibson, the Board unanimously approved (1) unifying the locks into a few keys, (2) developing policies for the use of keys, (3) having a list of who has keys and spending up to \$500 for a keypad lock for the front door of the Community Center.
- Fire Safety** Director Sorsuwan met with Fire Chief Shelby about mitigation and what to do in the event of a wildfire. The plan is for people to shelter in place by gathering for rescue at the fire station, the Community Station and the shop. In addition, the community needs to clear the scrub at the helicopter landing site for emergency use.
- The Platte Canyon Fire Departments requested permission to cut down trees but concern was expressed about maintaining the natural beauty of Harris Park. The matter was directed to the Preparedness Community.
- Bingo Group's use of the Community Center** The Board discussed the Bingo organization using the Community Center on every Saturday mornings starting from May 28<sup>th</sup> until September with the proceeds going to charity. On motion of Director Martin, second by Director Sorsuwan, the Board unanimously approved allowing the Bingo Organization to use the Community Center for free.
- Maintenance** Low water pressure in the Community Center sink. Need to call Living Water to repair.
- The front door to the Community Center doesn't stay closed and needs repair.
11. Adjourn: Upon the motion of Director Martin, seconded by Director Sorsuwan, the meeting adjourned at 11:15 AM

Signed: \_\_\_\_\_  
Board Secretary