

Harris Park Metropolitan District Meeting Minutes

Date: Saturday, March 12, 2022
Place: Harris Park Community Center

Time: 9:00 am
Purpose: Regular Monthly
District Meeting

- *Participants may audio and/or video recording this meeting. These recordings are unofficial, and cannot be used as an official public record of Harris Park Metropolitan District (HPMD), nor as part of the minutes of any HPMD Meeting Minutes. Audio recorders must be placed on the table in front of the participant, for others to see. Those engaging in video recordings of the meeting, must be behind the kitchen counter.*
- *Personal conflicts and grievances between community members are to be addressed on personal time and not at Harris Park Board meetings. Sarcasm between community members at board meetings will not be tolerated, and audience member can be instructed to leave the meeting. Board meetings are for community business only.*
Community Input will be heard at the end of each item on the agenda.

Attendance:

Directors: (Jimmy Graham, Elise Martin, Brian Gibson, Bill Schaefer); Mercedes Sornsuwan-excused;

Administrator/Bookkeeper: Gail Stokes; Audience members: Beth Bratz, Elise Martin, Ken/Mona Hoehner, JoAnn Humphrey, Steve Eddleman., Audience Members not signed in: Danita Gregory, Ted Laves

1. Opening:

- a. Call to Order- 9:00 AM
- b. Pledge of Allegiance & Moment of Silence

Guest: Craig Erickson, CPA – Presentation and approval of 2021 Audit Exemption. After presentation, motion made by Brian to approve the 2022 Audit Exemption, seconded by Elise, all approved. Motion to approve \$1,350 invoice payment to Craig Erickson made by Brian, seconded by Elise, all approved.

2. Approvals

- a. Today's Agenda: Motion to approve made by Brian, seconded by Elise, all approved, with addition of payment of \$75 for QuickBooks Online license for 3 months. Motion made by Brian, seconded by Elise, all approved.
- b. Meeting Minutes: (*February 12, 2022, February 26, 2022*) Motion to approve made by Brian, seconded by Jimmy, all approved.
- c. Treasurer's (Cash) Report: Motion to approve made by Elise, seconded by Brian, all approved.
- d. Payment of Bills: Motion to approve made by Elise, seconded by Brian, all approved.

3. Communications:

- a. Assorted junk mail & credit card offers.
- b. Receipt of 2nd payment \$28,315.63 from Park County for playground grant.

4. HPMD Reporting Items-Water & Sanitation Items: (Monthly)

a. Meter Readings:

Community Center Well: 1016570.1 (24 gallons used) (Community Center #5791363)

Community Center Hydrant: 1399428.8 (2,307 gallons used) (Street Access #5758360)

Community Center Holding Tank: 125 gallons (50 gallons used)

Bartimous Rd Well: Closed

Dam #1 Gauge: 10 feet, **Dam #2 Gauge:** 17 feet

Propane Usage: Community Center 21% Recreation Shop: -0-

- b. Well Water Testing: (January, April, July, October) **January 31, 2022 -0- Coliforms**

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5. HPMD Recreation Activity:

Community Fees	6,950
Community Ctr Rental	595
Community Breakfast	1,181
Fishing Badges	3,106
Horse Corral Fees	5,104
911 Sign Orders	254
<u>Donations</u>	
Dam Repair	950
Community Activities	517
Children Activities	301
Community Repairs	363
Big Fish Fund	2,036
Miscellaneous	25
Barrel Drop	425
Clothing	1,132
Plaque Fund	463
Newsletter	131

6. Committees & Other Activities

- a. Dam Committee: **Jimmy** (Members: Steve Eddleman, Mark Guthrie, Mercedes Sornsuwan) Watching concrete for cracks during winter weather. Stilling wall will need to be repaired this spring.
- b. Emergency Awareness Committee: **Debbie Stafford** (Members: Liz Biggs, Chris Martin, Mercedes Sornsuwan) Gail read an update from Debbie regarding a meeting with the Emergency Preparedness Committee and the Platte Canyon Fire Department. A town hall meeting is being planned for Saturday, May 21, 2022 at 10 AM. (Debbie's notes are attached to the minutes).
- c. Recreation Committee: **Elise** (Members: Beth Bratz, Danita Gregory, Chris Martin, Bryan Orcutt) Karaoke and Potluck was a success. "Wings & Sing" event will be held on Saturday, March 26, 2022 at 4:00 PM.
- d. Breakfast Committee: **Mercedes** (Members: Steve & Jean Murphy, Luke Zautke) No update
- e. Fundraising Committee: **Brian** (Chair Person: Daria) Still accepting guesses for the barrel drop. T Shirts are being sold.
- f. Fishing Activities: Not many people fishing during the past month.
- g. Other Activities: None

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7. Old Business:

- a. Playground Project update – **Mercedes** Brian gave an update. The plastic was laid and some of the wood chips have spread in playground area. More to do.
- b. Brigham St. & Burton St. damming of stream. Jimmy will check out any property near the stream with the Park County Assessor.
- c. Update on Terry Aumiller legal issue. Jimmy will follow up with attorney.
- d. Information on insurance policies re: allowing alcohol at the Community Center. We are covered by liability insurance if alcohol is brought on the property by the public; however underwriting department suggests we post something as well. (example: "No alcohol allowed...", "Alcohol discourage...") Community Center Rental Agreement with regards to alcohol. Insurance underwriting suggests we have our attorney review our agreement and the paragraph concerning alcohol. Motion to contact our attorney made by Brian, seconded by Elise, all approved. Gail will email our attorney.
- f. District Management update: Ted will be emailing Gail a list of documents/files that he will need. He will also email a link to Gail to upload QuickBooks Desktop files to QuickBooks Online Software Program. Motion made by Brian for \$75 to extend our QuickBooks license to QuickBooks online, seconded by Elise, all approved.

8. New Business:

- a. Board Director Resignation – Bill Schaefer. New Board Director Appointment until May 2022. The vacancy can remain until the election in May.
- b. Review of Fishing Application & Regulations for 2022-2023. 1. Deliveries changed from 4 per season to 3 per season. 2. Owners and residents of property do not have accompany their guests while fishing. However, owners and residents of property must purchase the badges and guest badges. Motion for changes made by Elise, seconded by Brian, all approved.
- c. Discussion of administrative responsibilities. Discussion was part of Item #7f.

9. Additional Community Input: None

10. Adjournment: 10:42 AM, motion made by Jimmy, seconded by Elise, all approved.

Approved:

Jimmy Graham, President

Elise Martin, Vice President

excused

Mercedes Sornsuwan, Secretary/Treasurer

Brian Gibson, Director

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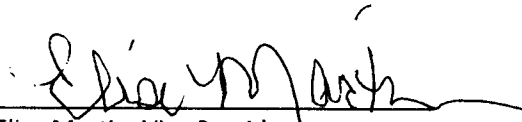
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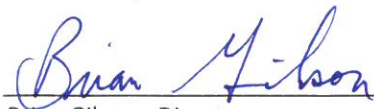
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