

Harris Park Metropolitan District Meeting Minutes

Date: Saturday, January 8, 2022

Time: 9:00 am

Place: Harris Park Community Center

Purpose: Regular Monthly
District Meeting

- *Participants may audio and/or video recording this meeting. These recordings are unofficial, and cannot be used as an official public record of Harris Park Metropolitan District (HPMD), nor as part of the minutes of any HPMD Meeting Minutes. Audio recorders must be placed on the table in front of the participant, for others to see. Those engaging in video recordings of the meeting, must be behind the kitchen counter.*
- *Personal conflicts and grievances between community members are to be addressed on personal time and not at Harris Park Board meetings. Sarcasm between community members at board meetings will not be tolerated, and audience member can be instructed to leave the meeting. Board meetings are for community business only.*

Community Input will be heard at the end of each item on the agenda.

Attendance:

Directors: (Jimmy Graham, Elise Martin, Mercedes Sornsuwan, Brian Gibson, Bill Schaefer); Administrator/Bookkeeper: (Gail Stokes); Audience members: (Steve/Daria Eddleman, Ken/Mona Hoehner, Beth Bratz, Deb Watson); Audience Members not signed in: (Steve/Jean Murphy, Chris Martin, Danita Gregory, Connie McWhirt)

1. Opening:

- a. Call to Order: 9:07 AM
- b. Pledge of Allegiance and Moment of Silence: Moment of Silence dedicated to Jerry Humphrey, who recently passed away.

2. Approvals:

- a. Today's Agenda: Motion to approve by Brian, seconded by Mercedes, all approved.
- b. Meeting Minutes: (*December 12, 2021*): Motion to approve by Jimmy, seconded by Mercedes, all approved with changes to acceptance of extended warranty under Dam committee and Jimmy had voted nay on Letter of Engagement from CPA.
- c. Treasurer's (Cash) Report: Motion to approve by Brian, seconded by Elise, all approved.
- d. Payment of Bills: Motion to approve by Elise, seconded by Mercedes, all approved with addition of payment to Hilltop Mountain Services for \$2,040.

3. Communications:

- a. Assorted junk mail & credit card offers.
- b. Community Center Usage by USDA Open House – Tuesday, February 15, 2022, 5-9 PM Board agreed to rental at no charge.
- c. Park County playground grant reimbursement \$3,500 for retaining wall being built by Hilltop Services.
- d. Letter from a concerned citizen regarding damming of stream at Burton St & Brigham St.- Jimmy expressed his concern that if a resident cannot identify him or herself, then we do not need to address the issue; however when Jimmy has time, he will go look at it.
- e. Letter from Terry Aumiller's Attorney, James Gillies, requesting a portion of HP land on Marion St. Gail will email our attorney with all supporting documents for their handling.

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4. HPMD Reporting Items (Water & Sanitation):

a. Meter Readings: 12/31/21

Community Center Well: 1016525.4 (27.3 gallons used) (Community Center #5791363)

Community Center Hydrant: 1394594.3 (2,237.3 gallons used) (Street Access #5758360)

Community Center Holding Tank: 155 gallons (20 gallons used)

Bartimous Rd Well: Closed Dam #1 Gauge: 8.5 feet, Dam #2 Gauge: 17.0 feet

Propane : Community Center 88% Recreation Shop: 59%

For the month of December there was double usage at the hydrant. We will watch usage for next month. Suggestion was made to install cameras. Mercedes has two cameras that she will install.

b. Well Water Testing: (January, April, July, October)

5. HPMD Recreation Activity:

Community Fees	6,950
Community Ctr Rental	595
Community Breakfast	1,146
Fishing Badges	3,106
Horse Corral Fees	4,780
911 Sign Orders	254
Donations	
Dam Repair	950
Community Activities	517
Children Activities	172
Community Repairs	363
Big Fish Fund	2,036
Miscellaneous	0
Barrel Drop	295
Clothing	907
Plaque Fund	463
Newsletter	131

6. Committees & Other Activities

- a. Dam Committee: **Jimmy** (Members: Steve Eddleman, Mark Guthrie, Buddy Kasulke, Mercedes Sornsuwan) Warranty Dam Repair. Extend warranty signed. Waiting for another strong wind as a test on cracks. No flume installation at Tate Pond is necessary at this time, per Tim Buckley. It was requested by community member that we get this in writing from Tim Buckley, for future reference. Mercedes needs backup assistance for water monitoring spreadsheet.
- b. Emergency Awareness Committee: **Debbie Stafford** (Members: Chris Martin, Bryan Orcutt, Mercedes Sornsuwan) Debbie emailed Gail. She is working with fire chief on emergency management plan to coincide with Park County emergency plan.

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6. Committees & Other Activities-continued

- c. Recreation Committee: Elise (Members: Beth Bratz, Danita Gregory, Chris Martin, Bryan Orcutt) – Christmas event was a success. Santa donated his fee to the playground project. Recreation committee asked that the leftover money from Halloween & Christmas be used to buy tubs to organized the rec shop. Motion made by Elise, seconded by Brian, all approved. They are also looking for shelving. Jimmy has particle board sheets that he is willing to donate. Beth asked about purchasing walkie-talkies for events. She will bring a proposal to the next meeting.
- d. Breakfast Committee: Mercedes (Members: Steve & Jean Murphy, Luke Zautke) Breakfasts will resume the first Saturday in February. Breakfast casserole to be served for \$5 per person.
- e. Fundraising Committee: Brian (Chair Person: Daria) Barrel Drop Event. Kickoff at 1 PM today. Brian asked if the propane heaters and barrels could be stored at the Rec shop.
- f. Fishing Activities: Steve Eddleman No issues.
- g. Other Activities & Projects: 1. ADA ramp for Community Center- Jimmy knows a private party who is selling a portable ADA ramp for \$2,000. Motion to approve purchase by Elise, seconded by Brian, all approved. 2. **Create Harris Park emails.** Postponed until next meeting. 3. **Scanning old documents to a thumb drive.** Steve Murphy offered to help Gail scan older files and save on a thumb drive. The board agreed.

7. Old Business:

- a. Playground Project update – **Mercedes** Excavating and wall almost completed. There will be an playground opening with hot chocolate after the breakfast on Saturday, February 5, 2022. Mercedes asked for \$50 in expenses for opening. Motion made by Elise, seconded by Mercedes, all approved.
- b. Fundraising Policy – **Bill, Mercedes:** Discussion. Policy needs more work.
- c. Discussion & possible approval of contracting a district management company. Community is asking for further discussion and proper procedures for contracting with a company.

8. New Business:

- a. Zoom pricing - \$14.99/month or \$149.90/year – **Gail** As we may be using Zoom meetings more in the future, motion was made by Elise and seconded by Brian to approve the annual amount of \$149.90, all approved. Community members asked that Zoom be available for all meetings. It was agreed to look at this in the future, but not at this time.
- b. 2022 Calendar of Events – **Gail** Discussed with committees and changes made.
- c. Revised Community Center Rental application-**Gail:** Monthly rental paragraph to be removed. Price line on membership fee to be reworded.
- d. 2022 Horse Corral Regulations – **Deb Watson** Motion to approve by Elise, seconded by Brian, all approved.
- e. Discussion of combining Water/San & Recreation Accounts - Discussion to be postponed for a later date.

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9. **Additional Community Input:** 1. A new community member to the board meetings asked about plowing of roads, debris collection on several properties. She was advised to contact Park County. She also asked about the possibility of renting roll offs and having a trash collection day. As we tried this before, the roll offs are expensive, people were still leaving trash after the event was over, leaving Harris Park to dispose of leftovers; there can also be liability issues. 2. Another community member requested that the picnic table in the playground be removed, as the bench is broken, also the broken chair in the Community Center.
10. **Opening of Executive Session:** Motion made by Jimmy, seconded by Brian, for the District to adjourn the district meeting and open an executive session including an electronic recording of the session, all approved. The purpose of the executive session is to review of performance of HPMD's Administrator/Bookkeeper. This satisfies the Open Meeting Law, and C.R.S. Section 24-6-402.
11. **Continuation of District meeting:** For the record, if any person who participated in the executive session believes that any substantial discussion of any matters not included in the motion to go into the executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, it is requested that the concerns be stated now for the record (*no concerns were stated*). Seeing none, the next agenda item is:


Approval to continue the Administrator/Bookkeeper at the same rate of \$450. Motion was made by Jimmy, seconded by Elise. All approved. She will provided a list of current duties and estimated time involved at the next meeting

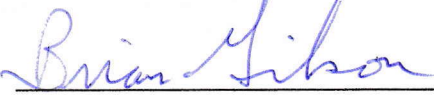
12. **Adjournment of Monthly Board Meeting:** 12:25 PM, Motion by Elise, seconded by Mercedes, all approved.

Approved:


Jimmy Graham, President


Elise Martin, Vice President


Mercedes Sornsuwan, Secretary/Treasurer


Brian Gibson, Director

Bill Schaefer, Director

COMMENCEMENT OF AN EXECUTIVE SESSION

January 8, 2022

On this date, January 8, 2022, at this time 11:37 AM, the District has voted to convene in an executive session. For the record, I am Jimmy Graham, the presiding officer. Also present at this executive session are the following persons:

Elise Martin-Vice President, Mercedes Sornsuwan-Secretary/Treasurer, Brian Gibson-Director, Bill Schaefer-Director, Gail Stokes-Administrator/Bookkeeper.

To satisfy the Open Meetings Law, this executive session is being electronically recorded. The executive session is held for the following reason(s): **Review of performance of HPMD's Administrator/Bookkeeper.**

I caution each participant to confine all discussions to the stated purpose of the executive session, and that no formal action may occur in the executive session.

If at any point in the executive session any participant believes that the discussion is going outside the proper scope of the executive session, please interrupt the discussion and make an objection.

The executive session has been concluded. The participants in the executive session were: Elise Martin-Vice President, Mercedes Sornsuwan-Secretary/Treasurer, Brian Gibson-Director, Bill Schaefer-Director, Gail Stokes-Administrator/Bookkeeper. The time is now 12:18 PM and the meeting minutes should continue as the communication is finished. The recorder is now being turned off.”