

Harris Park Metropolitan District Work Session Minutes

Date: Saturday, September 26, 2020
Place: Harris Park Community Center Grounds

Time: 10:00 am
Purpose: Regular District Meeting

- *If audience members engage in video recordings of the meeting, the members must be behind the kitchen counter. If audience members engage in audio recordings of the meeting, the recorder must be placed on the table in front of them, for other audience members to see.*
- *Personal conflicts and grievances between community members are to be addressed on personal time and not at Harris Park Board meetings. Sarcasm between community members at board meetings will not be tolerated. Board meetings are for community business only.*

Attendance:

Directors: (Jimmy Graham, Elise Martin, Mercedes Sornsuwan, Brian Gibson); *Administrator/Bookkeeper:* Gail Stokes;
Audience members: none.

1. Opening:

- a. Call to Order- 10:07 AM


2. Business:


- a. Discussion on a plan for email retention. It was agreed that a separate email account would be created and all district and board email correspondence will be copied to this email address and stored. The retention time would be incorporated into the record retention management program set forth by the Colorado Archives Department. A resolution outlining the district's plan will be presented at the October meeting for approval and adoption. Mercedes will manage the new email account and each board member and administrator will have access to the account.
- b. We met at Lake #2 after the adjournment of the email retention discussion. We were joined by Steve Eddleman. We removed and trimmed back several willow bushes and weeds. Mercedes offered her truck for the slash, which was taken to the shop and added to the slash pile.

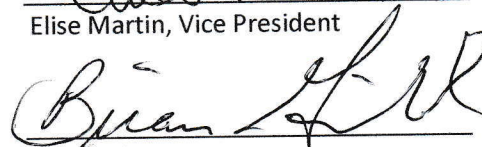
3. Adjournment: 10:30 AM for the email retention discussion portion.

Approved:


Jimmy Graham, President


Mercedes Sornsuwan, Secretary/Treasurer


Elise Martin, Vice President


Brian Gibson, Director