

## Harris Park Metropolitan District Meeting Minutes

Date: Saturday, September 12, 2020

Time: 9:00 am

Place: Zoom Call in Meeting

Purpose: Regular District Meeting

- *Participants may be audio recording this meeting. These recordings are unofficial, and cannot be used as an official public record of Harris Park Metropolitan District (HPMD), nor as part of the minutes of any HPMD Meeting Minutes. Secretly audio recording conference call in meetings by those who are listening in on an HPMD meeting and are not an identified participant in an HPMD meeting is considered illegal.*
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**Attendance:**

*Directors:* (Jimmy Graham, Elise Martin, Mercedes Sornsuwan, Brian Gibson); *Administrator/Bookkeeper:* Gail Stokes; *Identified Audience members:* Steve & Daria Eddleman; Wolf, Dick Speck, Deb Watson, Joan Carlson, Luke Zautke, Mike & Jackie Lyons, Beth Bratz, Bill Schaefer.

**1. Opening:**

- a. Call to Order: 9:00 AM

**2. Approvals**

- a. Today's Agenda: Motion to approve made by Jimmy, seconded by Elise, all approved.
- b. Meeting Minutes: (*August 8, 2020, August 15, 2020-Special Meeting, August 26, 2020-Special Meeting*) Motion to approve made by Jimmy, seconded by Elise, all approved.
- c. Treasurer's (Cash) Report: Motion to approve made by Jimmy, seconded by Elise, all approved.
- d. Payment of Bills: Motion to approve made by Jimmy, deleting payments to Jeff Mestas, and Joe Gentilli (for re-calculation), seconded by Elise, all approved.

**Appointment & Oath of Office for Luke Zautke as Board Director:** Due to the missed deadline of 30 days from appointment, re-appointment must be voted again. Motion to approve appointment made by Elise, seconded by Mercedes, approvals by Elise and Mercedes. Jimmy and Brian did not give their approvals. Director's vacancy will remain open for new candidates.

<b>3. <u>HPMD Recreation Activity:</u></b>	<b><u>as of 2019</u></b>	<b><u>(Revenue)</u></b>	<b><u>2020 YTD</u></b>	<b><u>(Total)</u></b>
	<b><u>(Balance)</u></b>		<b><u>(Expenses)</u></b>	
a. Community Fees:	\$ 78,592	\$ 7,260		\$ 7,260
b. Community Center Rental:	\$ 2,505	\$ 530	\$ - 140	\$ 390
c. Community Breakfast:	\$ 2,870	\$ 826	\$ - 3,952	\$ - 3,126
d. Fishing Badges:	\$ 34,938	\$12,640	\$ -7,086	\$ 5,554
e. Big Fish Fund:	\$ 1,815	\$ 1,340	\$ - 764	\$ 576
f. Horse Corral:	\$ 2,355	\$ 1,380	\$ - 162	\$ 1,218
g. 911 Sign Orders:	\$ - 133	\$ 120		\$ 120
h. Name the Lakes	\$ 443	\$ -0-		\$ -0-
i. <u>Donations:</u>				
General Donations	\$ 9,495	\$ 1,076		\$ 1,076
Dam Repairs	\$ 3,626	\$ 6,840		\$ 6,840
Community Activities	\$ 997	\$ 187		\$ 187
Children's Activities	\$ 1,344	\$ 532	\$ - 371	\$ 161
Plaque Fund	\$ 91	\$ 24		\$ 24

**4. HPMD Reporting Items-Water & Sanitation Items: (Monthly)**

- a. Meter Readings: September 7, 2020
- Community Center Well: **1015.59.8:8** gallons (1 gallons used) **(Community Center #5791363)**
- Community Center Hydrant: **1373.58.7:1** (197 gallons used) **(Street Access #5758360)**
- Community Center Holding Tank: **175** gallons (**125** gallons used for August)
- Bartimous Rd Well: **Closed** Dam #1 Gauge: **-0-** feet (drained), Dam #2 Gauge:        feet
- b. Well Water Testing: September 9, 2020 **-0-** Coliforms

## Harris Park Metropolitan District Meeting Minutes (continued)

Date: Saturday, September 12, 2020

Time: 9:00 am

Place: Harris Park Community Center

Purpose: Regular District Meeting

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### 5. Committees & Other Activities

- Dam Committee: **Jimmy** (Members: Steve Eddleman, Mark Guthrie, Buddy Kasulke, Mercedes Sornsuwan) **Update on Dam #1.** Signed change order with time extension, and change order for credit of SDR telemetry. Motion made to approve made by Jimmy, seconded by Elise, all approved. There will be an additional charge for the SDR telemetry to offset credit of \$2,550. Motion to approve made by Jimmy, seconded by Brian, all approved.
- Emergency Awareness: **Beth** (Members: Chris Martin, Brian Orcutt) Beth will begin working on an Emergency Awareness Fair to be possibly scheduled for May, 2020. She asked for volunteers. Luke volunteered to help Beth with sign installations.
- Recreation Committee: **Elise** (Members: Beth Bratz, Danita Gregory, Mystique Harmon, Chris Martin, Brian Orcutt, Mercedes Sornsuwan): No update.
- Breakfast Committee: **Mercedes** (Members: Brad Gasaway, Steve & Jean Murphy, Luke Zautke) No update.
- Fundraising Activities: **Brian** (Chair Person: Daria) No update.
- Fishing Activities: **Jeff Mestas, Joe Gentilli, Steve Eddleman**: Fish wardens will continue patrolling until the end of September.
- Other Activities: **No other current activities.**

### 6. Communications:

- Assorted junk mail & credit card offers.

7. **Community Input:** **Beth Bratz** expressed her love for the community. She also thanked the Dam Committee for their timeless effort and dedication. **Jimmy** also thanked the Dam Committee for all their hard work. **Joan Carlson** questioned the mileage reimbursement to the fish wardens. Gail responded indicating that this was approved at a previous meeting.

### 8. Old Business:

- Update on re-opening of community center per Park County's approved variance. After discussion, it was decided to continue with Zoom call in meetings. To be revisited again next month.
- No parking sign and trench at water spigot: Jimmy will place a No Parking sign at the corner of Neal Road and Shelton Drive. Jimmy and Steve Eddleman will dig a trench for the water spigot and place a splash tray under the spigot. Beth will call the locator service before the trench is dug.
- Further discussion on chain of command for communication with outside government agencies and vendors. (from Special Meeting on August 15, 2020): Those wishing to do research will contact the Board of Directors by email for previous notification.
- Update on CORA requests from community resident: Resident has withdrawn requests.
- Update on QuickBooks software: Mercedes researched an updated QuickBooks software program. Gail will also research and will be discussed at the next meeting.

### 9. New Business:

- Department of Regulatory Agency – update official custodian of bank accounts to Vice President. Motion to approve made by Jimmy, seconded by Elise, all approved.
- Adoption of updated CORA policy: Mercedes will research further on a reasonable charge for the district. and give us an updated at the next meeting.
- Water trough for horses – **Deb Watson**. Board approved a solar water trough for the corral based on the the information and price (\$880) presented. Motion made by Jimmy, seconded by Mercedes, all approved.
- Review of 2021 Budget – 1<sup>st</sup> Draft. Appointment of Gail Stokes as 2021 Budget Officer. Motion made by Jimmy, seconded by Elise, all approved. 2<sup>nd</sup> draft of budget will be presented at the October meeting.

**Harris Park Metropolitan District Meeting Minutes (continued)**

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**9. New Business (continued)**

- e. Introduction of GOCO grant for playground equipment – **Mercedes** has researched the possibility of a grant for new playground equipment and has several volunteers. Motion made by Jimmy, and seconded by Elise to go forward with the grant.
- f. Schedule a work session for discussion on email retention. Work session schedule for Saturday, September 26, 2020 at 10 AM to discuss email retention. After discussion, volunteers will meet at Lake #2 for clean-up.

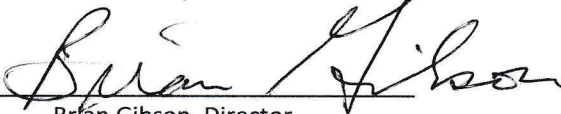
**10. Adjournment:** Motion made to adjourn at 11:08 AM by Jimmy, seconded by Mercedes, all approved.

**Approved:**

  
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Jimmy Graham, President

  
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Elise Martin, Vice President

  
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Mercedes Sornsuwan, Secretary/Treasurer

  
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Brian Gibson, Director

