

Harris Park Metropolitan District Meeting Minutes

Date: Saturday, December 14, 2019
Place: Harris Park Community Center

Time: 9:00 am
Purpose: Regular District Meeting

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Attendance:

Directors: Buddy Kasulke, Brian Gibson, Elise Martin, Jimmy Graham, Bill Schaefer (by phone); *Administrator/Bookkeeper:* Gail Stokes; *Audience members:* Rob Alinder, Pete Cote, Steve Eddleman, Mercedes Sornsuwan, Brad Gasaway, Brian Orcutt, Beth Bratz, Gary Camille. *Audience Members (not signed in):* Mark Guthrie, Daria Eddleman.

1. Opening:

- a. Call to Order- 9:03 AM.
- b. Pledge of Allegiance & Moment of Silence.

2. Approvals

- a. Today's Agenda: Motion to approve made by Jimmy, seconded by Brian, all approved.
- b. Meeting Minutes (November 23, 2019): Motion to approve made by Jimmy, seconded by Elise, all approved.
- c. Treasurer's (Cash) Report: Motion to approve made by Jimmy, seconded by Brian, all approved.
- d. Payment of Bills: Motion to approve made by Jimmy, seconded by Brian, all approved.

3. HMD Reporting Items-Recreation:

	<u>2010-2018</u>		<u>2019 YTD</u>		<u>(Balance)</u>
	<u>(Balance)</u>	<u>(Revenue)</u>	<u>(Expenses)</u>		<u>(Balance)</u>
a. Community Fees:	\$ 71,592	\$ 6,700	\$		\$ 6,700
b. Community Center Rental:	\$ 1,865	\$ 640	\$		\$ 640
c. Community Breakfast:	\$ 2,033	\$ 837	\$		\$ 837
d. Fishing Badges:	\$ 28,387	\$ 11,470	\$ -6,581		\$ 4,889
e. Big Fish Fund:	\$ -0-	\$ 1,615	\$		\$ 1,615
f. Horse Corral:	\$ 2,258	\$ 436	\$ - 383		\$ 53
g. 911 Sign Orders:	\$ 453	\$ 160	\$ - 270		\$ -110
h. Name the Lakes	\$ -0-	\$ 455	\$ - 12		\$ 443
i. <u>Donations:</u>					
General Donations	\$ 8,441	\$ 1,054	\$		\$ 1,054
Dam Repairs	\$ 1,366	\$ 2,260	\$		\$ 2,260
Community Activities	\$ 501	\$ 1,175	\$ - 679		\$ 496
Children's Activities	\$ 464	\$ 2,283	\$ -1,353		\$ 930
Plaque Fund	\$ 145	\$ -0-	\$ - 54		\$ - 54
Newsletter	\$ -0-	\$ -0-	\$ - 222		\$ -222

4. HPMD Reporting Items (Water & Sanitation):

- a. Meter Readings: December 3, 2019
 Community Center Well: **1014.73.4:4** (13 gallons used) **(Community Center #5791363)**
 Community Center Hydrant: **1346.37.9:8** (245 gallons used) **(Street Access #5758360)**
 Bartimous Rd Well: **Closed** Dam #1 Gauge: **7.4 feet**, Dam #2 Gauge: **17 feet**
- b. Well Water Testing: (Jan, Apr, Jul, Oct)

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5. Committees & Other Activities

- Dam Committee:** **Jimmy** (Members: Beth Bratz, Steve Eddleman, Mark Guthrie, Buddy Kasulke, Mercedes Sornsuwan) **1)** Dam #1 update & approval of bid: Dam committee has recommended to award the Engineering & Design bid to JDS/Hydro. Motion to approve JDS/Hydro made by Buddy, seconded by Brian, all approved. **2)** Tate Pond-Letter of Argument: Motion made to approve with the Letter of Argument with revisions, made by Buddy, seconded by Elise, all approved.
- Firewise Committee:** **Beth** (Members: Liz Biggs, Mystique Harmon, Chris Martin, Brian Orcutt) Beth asked for approval to increase sign price from \$10 to \$12, sign, post, hardware and installation for Harris Park members to \$27. Outside Harris Park sales – sign, post and hardware \$25.
- Recreation Committee:** **Elise** (Members: Beth Bratz, Danita Gregory, Mystique Harmon, Chris Martin, Brian Orcutt, Mercedes Sornsuwan, Paige Vincenzetti) Taco Drive was a success, Santa's workshop is on December 21. A new event – January 3, 2020, a potluck and game night to welcome the New Year.
- Breakfast Committee:** (Members: Brad Gasaway, Steve & Jean Murphy, Mercedes Sornsuwan) **No Update**
- Fundraising Committee:** **Brian** (Chair Person: Daria) **No update.**
- Fishing Activities:** **No Update**
- Other Activities:** Weatherization of Community Center – continuing.

6. Communications:

- a. Assorted junk mail & credit card offers

- 7. Community Input: Beth Bratz** – a community member had suggested to Beth that we have a drop box for clothing and other articles in Harris Park. The community decided not to do this, as the burden will be on Harris Park to distribute all the items. **Daria Eddleman** requested that the monthly agendas, minutes and cash reports be distributed to the community (not just the Board of Directors) before each meeting. It was decided that Gail will email the documents on the Friday before the board meeting, when she gets it all finalized. Also, the printer at the community center would be available the morning of the board meeting for anyone wishing to make a copies of these documents, rather than Gail having printed copies available. **Jimmy Graham** requested that all emails to and from the board to our attorney be sent to every board member and the Administrator/Bookkeeper. A contact person should be one of the board members for individual single issues. Gail will still be the contact person for any administrative, audit and budgetary issues. The outstanding issue we have at this time is Tate Pond, so Jimmy will be the contact person.

8. Old Business:

- a. Furnaces & heaters at the Community Center and the 2 shops estimate by Conifer Heating. Motion to approve getting additional estimates for replacement of the heaters and replacement of the plumbing, made by Jimmy, seconded by Buddy, all approved. Repair of the heater in the 3 bay shop will wait until money is more available.
- b. Costs of Independent Propane vs. Bailey Propane. Motion to approve to keep Bailey Propane as our vendor, and to switch over only the recreation shop tank to a leased tank made by Elise, seconded by Buddy, all approved. Bailey Propane is less expensive than Independent Propane for propane gas and for the annual tank rental, and will not charge for the installation.
- c. Final discussion and approval of Horse Corral Rules & Regulations. Motion to approve revised Horse Corral Regulations, made by Buddy, seconded by Elise, all approved.
- d. Approval of No Overnight Parking signs for Bailey Towing. Motion to approve Bailey Towing signs (3 @\$86 each), made by Jimmy, seconded by Brian, all approved.
- e. Internal Loan - \$11,000 from CTF to Water & Sanitation – emergency dam repair-9/8/2016. Motion made to postpone discussion until October, 2020 at the budget discussion and after the dam is completed, made by Jimmy, seconded by Buddy, all approved.

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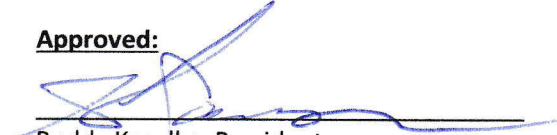
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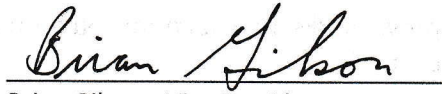
9. New Business:

- a. Letter of Engagement from our CPA, Craig Erickson for 2019 audit. Motion to approve made by Buddy, seconded by Elise, all approved.
- b. Adoption of 2020 Emergency Action Plan Resolution #2019-1214. Motion made to approve and adopt made by Jimmy, seconded by Elise, all approved.


10. Adjournment: Motion to adjourn at 11:03 AM made by Buddy, all approved.

Approved:


Buddy Kasulke, President


Brian Gibson, Vice President


Elise Martin, Secretary/Treasurer


Jimmy Graham, Director

APPROVAL BY EMAIL
Bill Schaefer, Director

Gail Stokes

From: William and Pam Schaefer <wmpmsch@live.com>
Sent: Wednesday, January 29, 2020 2:41 PM
To: Gail Stokes
Subject: RE: December minutes

Approved from me.
Billy

Sent from [Mail](#) for Windows 10

From: [Gail Stokes](#)
Sent: Friday, January 24, 2020 9:45 AM
To: [WILLIAM S.](#)
Subject: December minutes

Hi Bill,

Can I get email approval or disapproval from you for the December minutes
so I can get them posted?

Thank you,
Gail